

HAMLIN CAMPS

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www.hamlincamp.org • camp@hamlin.org

STAFF REFERENCE FORM

To be filled out by applicant:

I authorize _____ (name of reference) to provide Hamlin Camps with the information requested on this form and in a follow-up phone call. I release him/her from all liability for any damage incurred in giving this information.

Applicant's Signature _____ **Print name** _____

To be filled out by reference:

The person named above has applied to work at Hamlin Camps and has selected you as a reference. Hamlin Camps serve children ages 5 - 14. If hired, the applicant will be working closely with children throughout the summer in a fairly intense work/living situation that requires good judgement and the ability to work well with children and peers. The applicant would have a strong impact on children at our camp, so we appreciate your honest evaluation and will hold all your statements in confidence.

How long and how well have you known the applicant and in what capacity? _____

Please evaluate the applicant on a scale of 1-7 (7 being the highest) and include comments regarding your responses.

Leadership ability: _____

Attitude: _____

Dependability: _____

Flexibility: _____

Initiative: _____

Judgement: _____

Personality: _____

Quality of work/ethic: _____

Ability to work with children: _____

Ability to work with peers: _____

Ability to work with supervisors: _____

Emotional Temperament: _____

Concern for others: _____

Honesty & personal integrity: _____

Is there anything else you would like to tell us about the applicant? (Feel free to elaborate on the reverse side.)

Signature: _____ Date _____

Position/Organization: _____

Phone: _____ Email: _____

Thank you for your time and consideration.

PLEASE SEND REFERENCE FORM DIRECTLY TO CAMP OFFICE.